

Department of Human Resources
Carroll County Government
225 North Center Street, Room 100
Westminster, Maryland 21157
410-386-2129



Currently accepting applications for:
Emergency Management Planner
Department of Public Safety

An Equal Opportunity Employer

Emergency Management Planner – Department of Public Safety/Emergency Management

\$53,623 annually (\$25.78 hourly, Grade C11), 40 hours per week, non-exempt position

Hours are typically Monday through Friday from 8:00 am – 4:30 pm

Apply by 5:00 pm on Friday January 13, 2023

The Department of Public Safety/Emergency Management is currently seeking a motivated and detail oriented professional to join the Emergency Management team.

As the Emergency Management Planner, you will be responsible for the development, maintenance and review of various all-hazards emergency plans related to prevention, protection, mitigation, response and recovery. You will also have the opportunity to assist local governmental agencies and other members of the emergency management community with planning efforts, and to serve in the Planning Section of the Emergency Operations Center (EOC) when activated.

The ideal candidate for this opportunity will have education and experience in emergency planning, will be capable of working on multiple concurrent projects, and will be able to exhibit integrity, flexibility and dependability during both day to day and emergency operations.

Click [here](#) for the full job description

Qualifications:

1. Bachelor's degree in Emergency Management, Public Safety, Public Administration, or closely related field
2. Two (2) years of professional work experience in emergency management or public safety
3. Completion of Federal Emergency Management Agency (FEMA) training courses IS-100, 200, 300, 400, 700, 800 and Professional Development Series (PDS) (or must obtain within 6 months of employment)
4. Valid driver's license
5. Requires criminal background check as condition of employment

A comparable amount of training and experience may be substituted for the minimum qualifications

Benefits of working for Carroll County Government:

- ✓ Low-cost, no deductible healthcare plans (including prescription and vision)
- ✓ Low-cost dental insurance
- ✓ Up to \$9,000 in Tuition Assistance per fiscal year
- ✓ 13 paid holidays
- ✓ Receive 1 times your annual salary of Basic Life Insurance at no cost

Click [here](#) for more benefit details

How to apply:

- Apply online: <https://careers.carrollcountymd.gov/openings/>
- Pick up an application in our office: 225 N. Center Street, Room 100, Westminster, MD 21157
- Request an application by calling our office or sending an email to: careers@carrollcountymd.gov
- Applications must be submitted by 5:00 pm on the date the job closes
- Applications are **not** accepted by fax or email

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